



DIRECTORATE OF FIRE & EMERGENCY SERVICES J&K
GANDHI NAGAR, JAMMU

Tel: - 0191-2457821
Fax: - 0191-2453013
Email: info.fesjk@gmail.com

Subject:- Secretariat Assistants Training Course(SATC) and Foundation Course in respect of Senior Assistants and Junior Assistants of Heads of the Department's/Offices and Moving Departments

Ref: General Administration Department Order No. 135-JK(GAD) of 2021 Dated 11.02.2021

ORDER No. 133 OF 2021
D A T E D:- 13 02.2021

Persuant to above Government Order, the following Senior/Junior Assistants of this Department are hereby deputed for undergoing 50 working days Secretariat Assistants Course(SATC) and Foundation Training Course respectively commencing from 15.02.2021 in the J&K, Institute of Management, Public Administration and Rural Administration and Rural Development Kashmir.

S.No	Name	Designation	Place of posting
01.	Rashid Hussain	Senior Assistant	DD Office, Srinagar
02.	Shuaib Mohd Mir	Junior Assistant	JD Office, Kashmir

The officials shall be deemed to have been relieved and are directed to report at J&K, Institute of Management, Public Administration and Rural Development, Kashmir on 15.02.2021 at 10 AM Sharp.

BY ORDER

(Mohammad Yaqoob Dar)
Administrative Officer
Fire and Emergency Services,
J&K, Jammu.

NO: DF&ES/Est/2021/ 1930-38

Dated: 13.02.2021

Copy to the:-

1. Director General, Institute of Management, Public Administration, and Rural Development, Jammu.
2. Secretary/Commissioner to Government, General Administration Department, Civil Secretariat, J&K, Jammu
3. Secretary/Commissioner to Government, Home Department, Civil Secretariat, J&K, Jammu
4. Joint Director, Fire and Emergency Services, J&K, Kashmir Range, Srinagar.
5. Deputy Director, Fire & Emergency Services, Command Srinagar.
6. Concerned officials.
7. I/C website.
8. Order Book.